**Allerton Bywater Parish Council Minutes No 200**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 14th April 2016 at 7pm.**

**Present**

**Councillor S Murray (Chairman)**

**Councillor K Asprey**

**Councillor J Taylor**

**Councillor L Tomlinson**

**Councillor M Townsend**

**Councillor G Vickers**

**Councillor J Coe**

**1. Apologies for Absence**

**Councillor J Trayer (Work Commitments)**

**Councillor M Weaver (Work Commitments)**

**Councillor A Jabin (Work Commitments)**

**2. Minutes of Parish Council Meeting 10th March 2016 (199)**

Minutes of meeting 10th March 2016 (199), these were accepted as being a true record. Proposed by Councillor L Tomlinson, seconded by Councillor M Townsend and accepted by council.

**3. Matters arising from these minutes**

* Quote for £180 received and accepted for the work required on the encroaching grass on the rear of the footpaths at the junction of Station Road / Barnsdale Road. Work on Station Road has been completed and is continuing on Barnsdale Road.
* Memorial – Correspondence received from Priority Space enquiring about siting a memorial bench for the Newman family at the new Kiln Park retail site was noted. It was agreed that the Parish Council would consider the options at the appropriate time.
* St Mary’s Church Donation – It was noted that the Parish Council had previously agreed a donation of £500 towards the church lighting. Invoice received for £523 and it was unanimously agreed that the Parish Council would cover the bill in full.
* Litter Picking – Councillor K Asprey to arrange a meeting with the Leeds City Council Litter Picking Manager to discuss the lack of assistance.
* Allerton Bywater Football Club (Under 8’s) Donation - £500 donation previously agreed by the Parish Council and £400 donated from the Ward Councillors.

It was agreed that the Parish Council would purchase the equipment required and claim the VAT back. Councillor S Murray expressed safety concerns regarding increased car parking on match days if the team played on Park Lane ground.

* Ninevah Lane – The path has been re-stoned and will be finished with a covering of tarmac chippings.
* Council Surgery – Councillor K Asprey requested update from Ward Councillor James Lewis on request for permission to erect a shed for mobility scooter and recycling provision.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 13.75

 Current account £ 11,672.05

 Miners Memorial a/c £ 3,358.33

 14 day account £ 17,000.99

**Total £ 32,045.12**

**ii. Reconciliation of accounts**

To be completed by Councillor K Asprey.

**iii. Audit of stamp book and petty cash**

To be completed by Councillor K Asprey.

**iv. Consider any requests for donations and approval** – None Received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Completed by Councillor K Asprey.

Underspend of approx. £555 per month was noted.

**6. Reports from:**

**Council Surgery**

A resident had reported anti-social behaviour occurring at the side of the Post Office and it was agreed this was a police matter and should be reported to them.

Large potholes reported in the triangle at the back of Westfields Terrace and it was noted that the Parish Council have previously reported potholes throughout the village to Leeds City Council.

Councillor L Tomlinson raised concern regarding the amount of litter on the football / rugby field. Ward Councillors to arrange for Leeds City Council to carry out a clean-up.

**YLCA**

No Update

**Planning Sub Group**

No Update

**Allerton in Bloom**

Councillor G Vickers reported that the four new planters are too deep and you cannot see the smaller plants i.e. pansies etc. Councillor Vickers also expressed her disappointment that some flowers were being picked by residents.

Clerk to draft a letter regarding Allerton In Bloom sponsorship.

**7. Planning applications/planning matters**

(16/01563/FU/E) Alterations including single storey front extension at **51 Preston Lane, Allerton Bywater.** No Objections

**8. To close meeting for 10 minute public involvement, then reopen meeting**

Not Minuted.

**9. Walkways, Recreation and Small Schemes within village**

Councillor K Asprey advised that he had a meeting with the Sustrans Project Officer on Thursday 17th March and they had walked the “Lines” cycleway and the Chrysalis Nature Trail. It was noted that the project officer was in the process of putting a project together with costings to be sent to Councillor Asprey.

It was also noted that Renato Boi has carried out tree clearance work on the Nature Trail to “The Lines” area which is to be invoiced to the Parish Council and claimed back from CISG.

Councillor J Taylor reported that Yorkshire Water are investigating a broken underground pipe on the “Lines” cycleway going to Brigshaw Lane which is currently flooded.

Councillor Taylor also advised that the last 300 metres of the public right of way from the Boat Inn to Castleford has been severely damaged by Environment Agency vehicles carrying out work in the area. Councillor Taylor to report to the damage to the Environment Agency.

Councillor K Asprey advised that £300 “mice money” has been given to Allerton Bywater Parish Council by the Ward Councillors to purchase a bench depicting a mining scene which is to be sited at the Miners Memorial.

**10. Police Matters**

Councillor S Murray reported that a large quantity of meat had been stolen from a local butchers.

**11. Highway Matters**

It was noted that Councillor K Asprey had received confirmation from Leeds City Council that the grates on Station Road and Barnsdale Road will be cleaned out as a matter of urgency.

**12. Flooding Update**

Councillor K Asprey reported that work was still ongoing to clear the blocked drains in the Doctors Lane area. It was also noted that the flap valve near The Boat had been cleaned out and was now closed but still requires further attention.

Councillor L Tomlinson raised safety concerns regarding an open manhole near the dyke at the elderly people’s homes next to Bywater Hall on Leeds Road.

**13. Correspondence**

Receipt of update on the retail situation at the Kiln Park development was noted.

Receipt of correspondence received from a resident regarding a comment made on the Millennium Village Facebook page was noted. Discussion took place regarding bulb planting that had been carried out throughout the village and it was noted that 35% of the money spent on bulb planting was for the Millennium Community Development and that the Millennium Development Management Company had given a donation towards the extra bulb planting that they had requested.

**14. Matters for discussion**

Councillor L Tomlinson advised that St Mary the Less Church should become a single parish by the end of April.

Discussion took place regarding the Vicars Terrace street party that is being organised to celebrate the Queens 90th Birthday.

**15. Date of Next Meeting –** Annual Parish Council Meeting 12th May 2016 commencing at 6.45pm followed by the Parish Council Meeting.

**Signature………………………………………………….. Date……………………….**