**Allerton Bywater Parish Council Minutes No 209**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 12th January 2017 at 7pm.**

**Present**

**Councillor S Murray (Chairman)**

**Councillor K Asprey**

**Councillor L Tomlinson**

**Councillor M Townsend**

**Councillor J Trayer**

**Councillor J Taylor**

**Councillor G Vickers**

**Councillor M Weaver**

**Apologies for Absence**

**Councillor J Coe (Work Commitments)**

**Councillor A Jabin (Work Commitments)**

**2. Minutes of Parish Council Meeting 8th December 2016 (208)**

Minutes of meeting 8th December 2016 (208), these were accepted as being a true record. Proposed by Councillor J Taylor, seconded by Councillor G Vickers and accepted by council.

**3. Matters arising from these minutes**

* Keepmoat warning signs – No further update or change in signage.
* Fly Tipping – Loft insulation has been removed from the cricket field by Leeds City Council.
* Church Floodlights – Councillor K Asprey is still awaiting quotes.
* Land off Hollinhurst – It was noted that four caravans have moved onto the land, Ward Councillors have been made aware.
* Lines – Councillor L Tomlinson has reported the large areas of mud and puddles on the Lines from the Meadows to the Coal Yard to Mark Horler (Leeds City Council) but no action has been taken to date.
* Angel Parade – Councillor L Tomlinson advised that the Angel Parade held on Sunday 11th December had raised £70 for the Brigshaw Trust.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 27.96

 Current account £ 27,342.54

 Miners Memorial a/c £ 3,359.91

 14 day account £ 17,008.76

**Total £ 47,739.17**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey

**iii. Audit of stamp book and petty cash**

Completed by Councillor K Asprey

**iv. Consider any requests for donations and approval**

It was noted that one donation request had been received from The Prince of Wales Hospice. The request was discussed and it was agreed that the Parish Council were not in a position to provide a donation as their donation policy is to provide donations to community and voluntary organisations which involve people in the community/voluntary activities and benefits the people within the boundary of Allerton Bywater Parish. Councillor L Tomlinson suggested that the church could look at holding a fundraising event for the hospice.

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Underspend of approx. £268 per month was noted.

**vii. Consider and Decide on Budget and Precept**

Councillor Asprey gave a detailed description of his formula for next year’s budget and it was noted that the village caretaker budget would need to be significantly increased as the village caretaker has been employed for two days a week during the winter months in order to maintain the high standards throughout the village.

It was agreed to set the precept at £37,000 but as this figure includes a grant of £2332 from Leeds City Council this will cause an average increase of 8 pence per week or 42 pence per month for residents who pay in 10 monthly instalments. Proposed by Councillor M Weaver, seconded Councillor J Taylor and accepted by council.

**6. Reports from:**

**Council Surgery**

Councillor M Weaver advised that residents had raised concern regarding large potholes on Leeds Road, Ward Councillor James Lewis to report to Leeds City Council.

**YLCA**

Notification received advising that following a successful procurement PKF Littlejohn have been appointed as the external auditor for all Parish and Town Councils in North, South and West Yorkshire.

Notification of training seminars in planning and development & neighbourhood planning.

**Planning Sub Group**

No Update

**Allerton in Bloom**

No Update

**7. Planning applications/planning matters**

1) 16/07478/FU – Single storey rear extension at 1 Barnsdale Road, Allerton Bywater. No Objections

2) 17/00022/TR – Remove two ash trees at rear of 22 Leeds Road, Allerton Bywater. No Objections

Concern was raised regarding the state of the waste land next to the old chemist (22 Leeds Road) and Councillor M Townsend agreed to raise this with a relative of the landowner.

**8. To close meeting for 10 minute public involvement, then reopen meeting.** Not Minuted.

**9. Walkways, Recreation and Small Schemes within village**

It was noted that Darren Duxby was now working for the Parish Council two days a week and is working through a list of work required. Councillor K Asprey advised that he has given permission for Darren to carry out any work required on public land throughout the village.

Councillor Asprey also advised that it was hoped that Leeds City Council would be providing three skips this year.

**10. Police Matters**

Councillor M Weaver reported that the parking situation was getting worse again outside school.

**11. Highway Matters**

Councillor J Taylor raised concern regarding the recently installed speed bumps on Park Lane.

**12. Flooding Update**

Councillor K Asprey gave an update on the Westfield flood alleviation scheme which has now been delayed until August.

It was noted that Leeds City Council are in the process of putting together a flyer which will be delivered to all residents that will be affected and that the Parish Council would be contributing to the contents of this.

**13. Memorial at Kiln Park**

Councillor J Trayer advised the service has been arranged for Sunday 22nd January at 2pm and that the memorial is now in place.

**14. Correspondence**

Receipt of letter received from a resident thanking the Parish Council and Darren Duxby for repairing the large pothole on Barnsdale Road was noted.

**15. Matters for discussion**

Millennium Community Development - Councillor J Trayer advised that the large paved area near the playground is extremely slippery again and that he had reported this to the Homes and Communities Agency (HCA) just before Christmas. It was also noted that the Director of Priority Space has also contacted the HCA regarding this.

Councillor Trayer reported that he has spoken to Ward Councillor James Lewis and advised that Leeds City Council should not adopt this area until this issue is rectified as this has been ongoing since November 2014.

Councillor L Tomlinson advised that the Garforth and District Lions Club had raised over £1,000 for the Christmas Wish Appeal when the Santa sleigh came through the village.

Councillor Tomlinson also reported that the Angel festival had been very successful and that the pantomime was excellent but unfortunately a small number of people attending had been disruptive.

It was noted that Councillor L Tomlinson had spoken to the Probation Service who have advised that the Community Payback Team are unable to come at present until the ongoing issues have been resolved.

Councillor K Asprey advised that Peter Mudge (Leeds City Council Area Officer) and Ward Councillor Mary Harland want to arrange regular meetings to discuss Allerton Bywater issues.

It was also noted that Councillor Asprey was looking at applying for a wellbeing grant for a new village Christmas tree and lighting.

**Date of Next Meeting –** Thursday 9th February 2017 at 7pm.

**Signature………………………………………………….. Date……………………….**