**Allerton Bywater Parish Council Minutes No 203**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 14th July 2016 at 7pm.**

**Present**

**Councillor S Murray (Chairman)**

**Councillor K Asprey**

**Councillor J Coe**

**Councillor J Taylor**

**Councillor M Townsend**

**Councillor J Trayer**

**Councillor G Vickers**

**1. Apologies for Absence**

**Councillor L Tomlinson**

**Councillor A Jabin (Work Commitments)**

**Councillor M Weaver**

**2. Minutes of Parish Council Meeting 9th June 2016 (202)**

Minutes of meeting 9th June 2016 (202), these were accepted as being a true record. Proposed by Councillor J Taylor, seconded by Councillor J Trayer and accepted by council.

**3. Matters arising from these minutes**

* Miners Memorial – The Miners Memorial bench has now been sited at the Miners Memorial.
* Path 24 (Boat Public House to Castleford) – This has now been cleared, cut and strimmed and is now accessible to pushchairs and wheelchair users.
* Anti-Social Behaviour – Councillor K Asprey advised that he had spoken to the Police Community Support Officer (PCSO) regarding the anti-social behaviour of motorbikes riding through the village.
* 20mph signage – It was noted that more 20mph signage had been erected where required throughout the village.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 13.75

 Current account £ 41,810.40

 Miners Memorial a/c £ 3,358.92

 Emergency / Plant Replacement Account £ 17,003.99

**Total £ 62,187.06**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey.

**iii. Audit of stamp book and petty cash**

Completed by Councillor K Asprey.

**iv. Consider any requests for donations and approval**

One donation request received from Allerton Bywater Cricket Club for the repair of their sight screens. Proposed, seconded and unanimously agreed to donate £300.00.

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Completed by Councillor K Asprey.

**vii. Parish Council Insurance**

The renewal was unanimously agreed and the clerk was asked to make further enquiries regarding the Miners Memorial.

**viii. 2016-2018 National Salary Award**

Councillor K Asprey advised that the National Joint Council for Local Government Services (NJC) have reached agreement on a 1% cost of living increase for parish clerks with effect from 1st April 2016 with an additional cost of living increase from 1st April 2017 and this was unanimously agreed.

**6. Reports from:**

**Council Surgery**

No Update

**YLCA**

No Update

**Planning Sub Group**

No Update

**Allerton in Bloom**

It was noted that the Chairman had compiled before and after photographs for the competition and that the Village In Bloom judging (6th July) had gone very well with the results due in September.

Eight new sponsorship signs are to be made and secured to planters.

Councillors G Vickers and M Townsend to respond to correspondence received from a resident regarding Allerton In Bloom.

**7. Planning applications/planning matters**

 1. (16/04263/FU) Two storey and single storey side extension including rendering of existing house at **63 Brigshaw Lane, Allerton Bywater**.No Objections

2. (16/03957/FU) Change of use of Unit 8 from B1 (b,c), B2 to B1 (a) office use, including provision associated car parking spaces at **Unit 8 Kiln Park, Middleton Little Road, Allerton Bywater**. No Objections

3. (16/03732/FU) Conservatory to side/rear at **41 Main Street, Allerton Bywater**. No Objections

4. (16/03644/FU) Two storey and single storey side/rear extension at **125 Manor Park Avenue, Allerton Bywater**. No Objections

**8. To close meeting for 10 minute public involvement, then reopen meeting**

Not Minuted.

**9. Walkways, Recreation and Small Schemes within village**

Councillor J Taylor to arrange a meeting with the Environment Agency and Leeds City Council Public Rights of Way Officer to discuss the work required to the public right of way at the Castleford end of Path 24 that is still in a poor state.

Councillor K Asprey reported that Highways have repaired a number of potholes on the pavement from Murco to the elderly people’s homes.

**10. Police Matters** – No issues raised

**11. Highway Matters –** No issues raised

**12. Flooding Update**

Councillor K Asprey reported that he had attended a meeting with Ian Hope to discuss the proposals for the Westfields flood system. It is hoped that the work will commence in Sept/Oct and be completed by December (pending permission being granted by the landowner).

Blockages in the pipe from the snicket to Doctor’s lane & the chemist to the flap valve have now been cleared to enable a camera to be put into the pipe to carry out further investigations. Councillor K Asprey to speak to John Bleakley (Leeds City Council) regarding potential contamination that has been highlighted at the flap valve that goes into the river near the Boat Inn.

**13. Memorial at Kiln Park**

It was noted that the clerk had spoken to the family who were very pleased with the idea of a memorial and it was agreed that the Parish Council would seek the family’s approval regarding any wording.

Councillor J Trayer advised that Priority Space would contribute 50% of the cost if the remaining cost is supported by the local Ward Councillors and the Parish Council.

It was agreed that Councillor Trayer would also approach Keepmoat with regards to a contribution towards the memorial and that the Parish Council would cover any shortfall.

**14. Discuss and Action Christmas Pantomime**

Councillor K Asprey advised that St Mary’s PCC via Councillor L Tomlinson, in conjunction with the Parish Council hoped to put on a family pantomime presented by a professional theatre company on Thursday 17th December 2016 and that they have raised £900 so far towards this.

It was unanimously agreed that the PC would make the booking and cover any shortfall to a maximum of £500 and that all monies should go through the PC accounts who will pay the bill.

**15. Correspondence**

Correspondence received from Autela regarding auto enrolment

It was noted that in order to comply with workplace pension law the Parish Council must select an auto enrolment pension scheme. The three schemes supported by Autela software (payroll operator) were discussed and it was unanimously agreed to select NEST.

Clerk to confirm in writing to Autela.

**16. Matters for discussion**

Councillor J Trayer gave an update on the warning signs erected by Keepmoat at the Millennium Community Development.

The Parish Council discussed how their facebook page could be used to get information out to a wider audience.

**17. Date of Next Meeting –** Thursday 11th August 2016 at 7pm.

**Signature………………………………………………….. Date……………………….**