**Allerton Bywater Parish Council Minutes No 210**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 9th February 2017 at 7pm.**

**Present**

**Councillor K Asprey (Chaired the meeting)**

**Councillor L Tomlinson**

**Councillor M Townsend**

**Councillor J Trayer**

**Councillor J Taylor**

**Councillor M Weaver**

**Apologies for Absence**

**Councillor J Coe (Work Commitments)**

**Councillor A Jabin (Work Commitments)**

**Councillor S Murray**

**Councillor G Vickers**

**2. Minutes of Parish Council Meeting 12th January 2017 (209)**

With one minor amendment to Item 5 (vii) the minutes of meeting 12th January 2017 (209), these were accepted as being a true record. Proposed by Councillor M Weaver, seconded by Councillor M Townsend and accepted by council.

**3. Matters arising from these minutes**

* Fly Tipping – Two more instances of fly tipping have been reported opposite Station Terrace down the old dirt track. Councillor K Asprey reported to Ward Councillor Mary Harland who will take this up with Leeds City Council enforcement team.
* Church Floodlights – Quote of £3200 + VAT received to replace four floodlights with eight floodlights with LED’s. Due to the high cost and the necessity to seek planning permission it was agreed to reassess replacing like for like and to obtain further quotes.
* Prince of Wales Hospice Donation Request – Councillor L Tomlinson advised that the church would be happy to assist if the Parish Council decide to hold a fundraising event.
* Leeds Road Potholes – Councillor M Weaver reported that these have now been filled.
* Skip – Skip has been put in front of the churchyard for the next few weeks and Darren Duxby has been keeping on top of all the rubbish throughout the village.
* State of waste land next to the old chemist – Councillor M Townsend advised that she had been unable to speak to the relative of the landowner.
* Millennium Community Development – Councillor J Trayer reported that no work has been done to the large paved area near the playground which is extremely slippery despite being reported to the Homes and Communities Agency (HCA) by the Parish Council and the Director of Priority Space. This has also been raised with the three Ward Councillors and reported to Peter Mudge (Leeds City Council Area Officer).

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 27.96

 Current account £ 24,664.07

 Miners Memorial a/c £ 3,359.91

 14 day account £ 17,009.34

**Total £ 45,061.28**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey

**iii. Audit of stamp book and petty cash**

Completed by Councillor K Asprey

**iv. Consider any requests for donations and approval** – None Received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Councillor K Asprey gave an update - Underspend of approx. £308 per month was noted.

**6. Reports from:**

**Council Surgery**

Councillor J Taylor advised that blocked drains at Grove Villas and Westfield Bungalows had been reported which have since been cleared by the Leeds City Council gully cleaning team.

It was also noted that Councillor Taylor has also spoken to Ward Councillor Keith Wakefield

about the slippery paved area at the Millennium Community Development.

Councillor L Tomlinson advised that the flag put over the manhole on the footpath between the rugby field and the beck had been smashed. Councillor Tomlinson to report to Leeds City Council along with fly tipping in the beck.

Councillor Tomlinson also raised concern regarding the amount of rubbish thrown around the edge of the football field.

**YLCA**

Receipt of agenda for the Leeds Branch Meeting to be held on Tuesday 21st February at Horsforth Town Council Offices was noted but it was agreed that this was too far for members to travel.

The Parish Council suggested that the branch meetings should be switched around to various locations/venues to allow more Parish Councils to attend, clerk to provide feedback to YLCA.

**Planning Sub Group**

No Update

**Allerton in Bloom**

Councillor M Townsend advised that the next meeting is to be held in March (date to be arranged) and reported that Darren Duxby is doing a great job in clearing weeds around the village.

**7. Planning applications/planning matters**

1) 17/00253/LI – Listed Building application for repairs to existing roof at Low Lodge, Barnsdale Road, Allerton Bywater. No Objections

Concern was raised regarding a building and caravan which has been taken onto the Ninevah Lane site, the building arrived at three in the morning, to be reported to Ward Councillor Mary Harland.

Councillor M Weaver raised concern regarding the removal of boundary fencing to extend gardens at the Keepmoat development which is under investigation, Ward Councillor Mary Harland has also been informed.

**8. To close meeting for 10 minute public involvement, then reopen meeting.** Not Minuted.

**9. Walkways, Recreation and Small Schemes within village**

Councillor K Asprey reported that the first meeting with Ward Councillor Mary Harland and Peter Mudge (Leeds City Council Area Officer) was held on Tuesday 31st January and that they will be holding regular meetings every six weeks to discuss village issues.

Items Discussed

Well Being Grant – Councillor K Asprey to apply for a grant for more Christmas lights for the tree and lighting attachments for the lamp posts in the centre of the village.

Fly Tipping – Five instances of fly tipping reported throughout the village in the last month.

Damaged fencing on Leeds Road – Councillor Asprey advised that as this is not owned by Leeds City Council they will not carry out any repairs. If the landowner cannot be contacted the Parish Council will have to fund this, one quote has been received, Darren Duxby has also been asked to provide a quote.

Litter Bin – Leeds City Council to provide a new litter bin for the lines at the end of Doctor’s Lane.

Councillor M Weaver expressed concern regarding the amount of dog fouling around the village. Councillor Weaver has obtained some stickers to put up around the village and will make enquiries with Leeds City Council with regards to obtaining more signage and possible enforcement action.

**10. Police Matters**

Councillor J Taylor expressed concern regarding motorbikes regularly riding through the village with no lights on.

**11. Highway Matters**

Councillor K Asprey advised that the application for alterations to the roundabout and speed bumps at Westfields is being considered by LCC highways dept.

Councillor M Weaver advised that the hedge on Leeds Road outside Sanjay Convenience Store is encroaching the footpath, Councillor Weaver to report to Leeds City Council.

**12. Flooding Update**

Councillor K Asprey gave an update on the Westfield flood alleviation scheme which has now been delayed until August and will take 16 weeks to complete. It was also noted that a project progress flyer has been sent to all properties that will be affected.

It was noted that Yorkshire Water have agreed that the drain at the bottom of Doctors Lane is blocked and that they will be digging the road up to clear the blockage in the near future.

**13. Memorial at Kiln Park**

Councillor J Trayer advised the service held on Sunday 22nd January had been well attended with generous donations of refreshments received from local businesses. It was noted that £88 (donations towards refreshments) was taken on the day which was matched by Priority Space so £176.00 has been donated to Refuge.

Allerton In Bloom to ensure that the Memorial is looked after and kept tidy.

**14. Correspondence**

Receipt of letter received regarding the Clean Leeds Community Action Event was noted.

Receipt of notification of bus services changes was noted.

**15. Matters for discussion** – None

**Date of Next Meeting –** Thursday 9th March 2017 at 7pm.

**Signature………………………………………………….. Date……………………….**