**Allerton Bywater Parish Council Minutes No 216**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 10th August 2017 at 7pm.**

**Present**

**Councillor S Murray (Chairman)**

**Councillor K Asprey**

**Councillor J Coe**

**Councillor M Townsend**

**Councillor J Taylor**

**Councillor L Tomlinson**

**Councillor G Vickers**

**Councillor M Weaver**

**Apologies for Absence**

**Councillor A Jabin**

**Councillor J Trayer**

**2. Minutes of Parish Council Meeting 13th July 2017 (215)**

Proposed by Councillor K Asprey, seconded by Councillor L Tomlinson and accepted by council.

**3. Matters arising from these minutes**

* Virgin Media – Councillor L Tomlinson reported that she was still awaiting Virgin Media to contact her to arrange a consultation event in Allerton Bywater. Councillor K Asprey reported that a resident had raised concern regarding the state of roads where Virgin has been working. Councillor Asprey reported these concerns to Virgin who have dealt directly with the resident.
* Skip – The skip has been emptied and replaced.
* Dog Fouling – Councillor K Asprey reported that he was still awaiting a response from the dog warden. The Parish Council discussed the use of a body camera whilst on patrol but no decision was made.
* Damaged Fencing – It was noted that the damaged fencing at the miners welfare has still not been repaired but the tops have been concreted back onto the wall.
* Skye Pie Soft Play Donation – It was noted that the money raised from the Charity Fun Day totalling £2500 (including £300 from the Ward Councillors and £223 from the Parish Council) has been paid to Candlelighters and that a letter of thanks has been received.
* Fly Tipping – Councillor L Tomlinson reported that Leeds City Council have cleared part of the football field but that further fly tipping has since occurred. It was noted that the white asbestos at the side of Bywater Lodge has not been cleared despite being reported to Leeds City Council.
* Church Floodlights – As the floodlights are now working it was agreed that no further action is required at present.
* Anti-Social Behaviour- Councillor M Townsend advised that she has spoken to the resident who raised the concern and as the problem has been alleviated at present this was not reported to Martin Truscott (Assistant Principle) Brigshaw High School.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 27.96

 Current account £ 48,891.86

 Miners Memorial a/c £ 3,360.59

 14 day account £ 17,012.59

**Total £ 69,293.00**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey

**iii. Audit of stamp book and petty cash**

Completed by Councillor K Asprey

**iv. Consider any requests for donations and approval** – No donation requests received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Councillor K Asprey advised that there is a current underspend of @ £58.00 per month at present.

**vii. Clerks Contract of Employment**

It was agreed that Councillor K Asprey would draft a contract to be approved at the September meeting.

**6. Reports from:**

**Council Surgery**

Councillor M Weaver reported that the surgery had been very busy. A complaint had been received regarding the extensive work carried out on a Willow tree at the Millennium Community Development which was required due to a split.

Complaints were also received regarding car parking on Main Street, a stolen bin and dog fouling near the Victoria Close Sheltered Housing.

Councillor K Asprey reported that concern had been raised that electronic bus arrival time displays are only present on Vicars Terrace and Park Lane and Ward Councillor Keith Wakefield agreed to look into this.

Councillor Asprey also read out an update received from Ward Councillor Keith Wakefield concerning the white lines order for Park Lane, Barnsdale Road and Leeds Road, Ward Councillors donation towards a defibrillator and Proceeds of Crime money application.

**YLCA**

No Update

**Planning Sub Group**

No Update

**Allerton in Bloom**

Councillor J Taylor advised that the group have purchased a 7 litre water sprayer as agreed which is being well used. Councillor Taylor also to look into the purchase of 6 x 2 gallon water drums.

Councillor G Vickers reported that £1,000 sponsorship money has now been collected and that a bench and two large planters have been stolen from Papico. It was also noted that grow bags are now available for the winter planting and that Councillors M Townsend and G Vickers are to obtain quotes for new planters to replace rotten/damaged ones outside the old peoples bungalows on Leeds Road.

The Brownies are to carry out planting at the rockery in Victoria Terrace in the spring and will also be painting stones and making scarecrows to be displayed.

Councillor S Murray reported that the soil on top of the Staithes needs lowering and levelling and that he has reported this to the Canal & River Trust and Leeds City Council.

**7. Planning applications/planning matters**

17/04773/FU/E – Dormer window to front and rear at 61 Robinson Street, Allerton Bywater. Object - The Parish Council raised concern regarding privacy due to the overlooking dormer window.

17/03398/FU/E – Change of use of office to a fitness studio and juice bar at Fairburn House, 44 Park Lane, Allerton Bywater. No Objections

17/04983/FU/E – Two storey side extension at 40 Preston Lane, Allerton Bywater. No Objections

**8. To close meeting for 10 minute public involvement, then reopen meeting.** Not Minuted.

**9. Village Defibrillator**

Councillor K Asprey read out an email regarding the Danny Jones Defibrillator Fund who is aiming to install a defibrillator near every rugby ground. It was noted that the trust have offered £750 towards the defibrillator and that the Ward Councillors have agreed £400 leaving a discrepancy of £350.

It was unanimously agreed that the Parish Council would contribute £350 with the defibrillator to be sited on the outside wall of Bywater Hall and Lodge.

**10. Walkways, Recreation and Small Schemes within village**

Councillor J Taylor reported that a resident had raised concern regarding the rose bushes near Ticklecock Bridge overhanging the footpath and causing an obstruction and it was noted that Darren Duxby has now cut all them back.

Councillor K Asprey gave an update on the Chrysalis Nature Trail and advised that no progress has been made due to a lack of funding.

**11. Police Matters**

A number of break-ins and damage has been reported throughout the village. It was also noted that a woman had been assaulted on the Lines.

**12. Highway Matters**

Councillor L Tomlinson reported that scooters/motorbikes have been driving through the village in an unsafe condition and with no lights on.

**13. Flooding Update**

Councillor K Asprey reported that Leeds City Council have inspected a sluice valve causing an unpleasant smell near The Boat Inn and it was noted that Yorkshire Water have been carrying out work with numerous cross connections and foul water going into the surface water.

Councillor Asprey also reported that the Leeds Road/Westfields Flood Alleviation Scheme will be starting on 28th August which will cause disruption. A newsletter is going out to all affected residents.

**14. Correspondence** – None

**15. Matters for discussion**

Councillor L Tomlinson raised concern regarding door to door charity collectors.

Councillor G Vickers also raised concern regarding a recent social event held at the Edward VII Working Mens Club.

**Date of Next Meeting –** Thursday 14th September 2017 at 7pm.

**Signature………………………………………………….. Date……………………….**