**Allerton Bywater Parish Council Minutes No 218**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 12th October 2017 at 7pm.**

**Present**

**Councillor S Murray (Chairman)**

**Councillor K Asprey**

**Councillor J Coe**

**Councillor M Townsend**

**Councillor J Taylor**

**Councillor L Tomlinson**

**Councillor G Vickers**

**Councillor M Weaver**

**Apologies for Absence**

**Councillor A Jabin**

**Councillor J Trayer**

**2. Minutes of Parish Council Meeting 14th September 2017 (217)**

Proposed by Councillor M Townsend, seconded by Councillor K Asprey and accepted by Council.

**3. Matters arising from these minutes**

* Skip – The Parish Council have entered into an agreement with Skeltons to keep the skip longer than the four weeks allowed by Leeds City Council if required and to pay £10 per week directly to Skeltons.
* Dog Fouling – Councillor K Asprey reported that Mark Dolman (Service Manager) has been off work for five weeks and has not yet returned to his service manager role. Hayley Thackwray who is covering the role at present to arrange a meeting with the dog warden.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 27.96

 Current account £ 46,131.90

 Miners Memorial a/c £ 3,185.93

 14 day account £ 17,013.75

**Total £ 66,359.54**

**ii. Reconciliation of accounts**

To be completed by Councillor K Asprey

**iii. Audit of stamp book and petty cash**

To be completed by Councillor K Asprey

**iv. Consider any requests for donations and approval** – No donation requests received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Councillor K Asprey advised that there is a current underspend of @ £230.00 per month at present.

**6. Reports from:**

**Council Surgery**

It was noted that no concerns had been raised by residents. Councillors K Asprey and S Murray raised a number of on-going issues with Ward Councillor James Lewis including Christmas tree lights, disabled bay request, electronic bus signs, potholes and road marking repainting.

**YLCA**

No Update

**Planning Sub Group**

No Update

**Allerton in Bloom**

Councillor K Asprey advised that a local printer has quoted £14.50 per sponsorship sign, Councillors M Townsend and G Vickers to liaise with the printer regarding signage requirements.

Councillor G Vickers reported that the group are waiting for the winter plants to arrive and it was noted that Councillor K Asprey is looking at applying to Kippax Housing for a grant to purchase more planters.

**7. Planning applications/planning matters**

Receipt of appeal against refusal for 17/01990/FU- Retrospective application for fencing above existing boundary wall at 3 Manor Park Avenue, Allerton Bywater was noted.

The application was discussed and it was noted that the Parish Council have no objections to the fencing.

**8. To close meeting for 10 minute public involvement, then reopen meeting.** Not Minuted.

**9. Defibrillator Purchase – Way Forward**

Councillor K Asprey reported that the defibrillator has now been delivered and that he has spoken to the electrician who hopes to install the defibrillator/cabinet within the next couple of weeks. Councillor Asprey to liaise with the manager of Bywater Hall and Lodge regarding the most suitable location for the defibrillator/cabinet.

Councillor L Tomlinson reported that the church is happy to host a fundraising event if required.

**10. Discuss and Decide on Christmas Tree Lights**

It was noted that the current lights are inadequate so Councillor K Asprey has spoken to Ward Councillor Mary Harland to enquire if any funding is available from the Ward Councillors. Councillor Asprey is also exploring any other sources of funding.

As there is only one set of lights at present it was unanimously agreed that the Parish Council would purchase an additional five sets of lights.

**11. Discuss and Decide on D Duxby Winter Working Days**

It was noted that last winter Darren Duxby worked two days a week and that the budget available for this financial year would allow for this to be increased to four days a week. The Parish Council discussed the work required throughout the village and unanimously agreed to Darren Duxby working four days a week throughout the winter.

**12. Walkways, Recreation and Small Schemes within village**

Councillor M Weaver reported that Leeds City Council will be suspending brown bin collections for winter from Saturday 2nd December and the service will resume on Monday 26th February 2018.

It was also noted that a flowerbed at the junction of Blands Avenue and Leeds Road is to be removed as it is on private property.

**13. Police Matters**

Councillor K Asprey gave an overview of his meeting with the new Neighbourhood Sergeant David Lund. One of the major issues of concern at present is the continuing anti-social behaviour at the Miners Welfare as up to 30 youths are regularly in the area with benches being ripped out of the ground, cricket training nets damaged and attempted break-ins. Other issues of concern raised include cars/quad bikes/small off road bikes driving irresponsibility through the village and racing around the cricket field, the fishing platform at the back of the Murco site being burnt out and anti-social behaviour in the Edward Working Mens Club area following a teenagers birthday party.

The Parish Council have previously raised concern that there has been a significant increase in anti-social behaviour over the last few months and Councillor Asprey reported that there has been an increase in police presence and that Sergeant Lund is looking into the possibility of installing CCTV.

**14. Highway Matters**

It was noted that footpaths throughout the village are in a poor state and Councillor L Tomlinson raised concern regarding cars parking on the footpath (up to the grass verge) preventing wheelchairs/mobility scooters and pushchairs from getting through.

Councillor Tomlinson requested a no parking sign on the grassed area opposite Bywater Fisheries, Leeds Road and the clerk was asked to contact Leeds City Council regarding this.

The Parish Council also discussed the on-going issue of car parking near the school.

**15. Flooding Update**

Councillor K Asprey reported that the scheme was progressing reasonably well and gave an update on the on-going work.

**16. Correspondence**  - None received

**17. Matters for discussion**

The Parish Council discussed the results of the soil tests carried out on the Staithes and discussed the viability of moving the soil.

**Date of Next Meeting –** Thursday 9th November 2017 at 7pm.

**Signature………………………………………………….. Date……………………….**