**Allerton Bywater Parish Council Minutes No 236**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 11th April 2019 at 7pm.**

**Present** S Murray (Chairman), J Coe, M Townsend, G Vickers, M Weaver, J Trayer and L Tomlinson

**1. Apologies for Absence**  K Asprey, A Jabin and J Taylor

**2. Minutes of Parish Council Meeting 14th March 2019 (235)**

Proposed by Councillor M Townsend, seconded by Councillor G Vickers and accepted by the Parish Council.

**3.** **Matters arising from these minutes**

* Allotment Society – Councillor G Vickers advised that she had advised the Allotment Society to contact Ward Councillor Mary Harland to request MICE funding for the Community Hut roof but had not had any further update on this.
* Highfield Green – Councillor M Weaver reported that Leeds City Council have asked the owner to remove the van parked on the corner of Highfield Green.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs

**5. Finance Report**

**i. Balance to date**

Petty Cash £ 8.01

Current account £ 46,757.00

Miners Memorial a/c £ 3234.11

14 day account £ 17,042.15

**Total £ 67,041.27**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey

**iii. Audit of stamp book and petty cash**

Completed by Councillor K Asprey

A £50 petty cash top up requested by Councillor K Asprey was agreed

**iv. Consider any requests for donations and approval** - No requests received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

An underspend of £786.81 per month was noted with the budget on target.

**6. Reports from:**

**Council Surgery**

Councillor S Murray reported that no members of the public had attended the Council Surgery held on Saturday 6th April 2019.

**YLCA**  No Report

**Planning Sub Group –** No Update

**Allerton in Bloom**

It was noted that the two missing planters (old people’s home and top of the village) had now been replaced.

Councillor G Vickers advised that the spring judging (09/04) had gone well and that the group have received a £500 grant from The Arium in the form of vouchers.

Councillor Vickers also reported that she had contacted the primary school concerning their request for 10 planters on the railings but was still awaiting a response.

**7. Planning applications/planning matters**

Planning Applications Received

(19/01831/FU/E) Single storey rear extension at 34 Main Street, Allerton Bywater. No Objections

(19/01059/OT/E) Outline application for five dwellings on land to rear of 20-22 Leeds Road, Allerton Bywater.

No Objections

Planning Matters

Councillor M Weaver reported that he had raised a concern regarding encroachment onto the railway line with Ward Councillor Keith Wakefield.

Councillor L Tomlinson reported that she had advised a resident to report their concerns regarding recent work carried out on the Ponderosa site and a septic tank that is overflowing onto the footpath to Leeds City Council.

**8. To close meeting for 10 minute public involvement, then reopen meeting**

**9. Christmas Lights**

Councillor J Trayer reported that the 26 lamp posts have now been wired up and advised that he is hoping that the Christmas motif mining design will include a moving wheel.

It was agreed by a majority vote to order four Christmas motifs (mining design), Leeds City Council festive lights department to make up one motif for final approval by the Parish Council before proceeding to make up the remaining three motifs.

Remembrance Motif

Leeds City Council festive lights department to make up the Remembrance motif for final approval by the Parish Council.

**10. Update on Murco Site**

It was noted that the purchase of the site was progressing and that Levi Solicitors were acting on behalf of the Parish Council.

Councillor M Weaver advised that he would speak to Ward Councillor Mary Harland regarding progressing with the idea of adult gym equipment on the site.

**11. Parish Council Vacancy** It was noted that all members had been elected unopposed with one casual vacancy (North) which the Parish Council can fill by co-option. It was agreed that the vacancy will be advertised on both the Parish Council notice board and website.

**12. Walkways, Recreation and Small Schemes within village**  Councillor M Weaver advised that he would be contacting the CISG with regards to funding for the Chrysalis Nature Trail and Ward Councillor Mary Harland to confirm land ownership.

It was also noted that the Murco site and Doctors Lane triangle have both been levelled & re-seeded with Doctors Lane triangle being planted up by Allerton in Bloom.

Councillor S Murray reported that he had spoken to Ward Councillor Mary Harland regarding the fence at the old people’s home that has still not been repaired.

**13. Police Matters** Councillor L Tomlinson raised concern regarding a youth riding a moped whilst not wearing a helmet in Brigshaw Avenue.

Councillor M Weaver also spoke about youths driving in an anti-social manner through the village and it was noted that a number of cars have been stolen over the last few weeks.

**14. Highway Matters** The Parish Council briefly discussed the possibility of installing vehicle activated signs at the main entrances to the village and Councillor M Weaver agreed to raise this with the Ward Councillors at the next Council Surgery.

**15. Flooding Update** – No Update

**16. Correspondence**

Seafarers UK Receipt of letter regarding flying the Red Ensign for Merchant Navy Day (03/09) was noted. At present the Parish Council do not have anywhere to fly a flag but it was agreed to consider erecting a flagpole on the Murco site once the purchase has been completed.

**17. Matters for discussion**

Councillor M Weaver to speak to Leeds City Council Localities Team regarding littering outside a property on Leeds Road.

Councillor L Tomlinson advised that she spoken to the police again regarding their request to use St Mary The Less Church for public consultation events.

Councillor S Murray reported that Malcolm has now installed the canal ladders on the Staithes, mooring rings are also to be installed.

Darren Duxbury to clear the overgrown brambles near The Victoria Hotel, Councillor M Weaver volunteered to assist, date to be agreed.

**Date of Next Meeting –** Thursday 9th May 2019 at 6.45pm (Annual Parish Council Meeting followed by May Meeting)

**Signed …………………………………………**

**Date ……………………………………………**