**Allerton Bywater Parish Council Minutes No 238**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held at St Mary’s Church Annexe, Vicars Terrace,**

**Allerton Bywater**

**Thursday 13th June 2019 at 7pm.**

**Present** S Murray (Chairman), K Asprey, J Coe, G Vickers, J Taylor, J Trayer and

 L Tomlinson

Two members of the public were also present

**1. Apologies for Absence**  M Townsend and M Weaver

**2. Minutes of Annual Parish Meeting 9th May 2019**

Proposed by Councillor G Vickers, seconded by Councillor K Asprey and accepted by the Parish Council.

**3. Minutes of Parish Council Meeting 9th May 2019 (237)**

Proposed by Councillor J Trayer, seconded by Councillor K Asprey and accepted by the Parish Council.

**4.** **Matters arising from these minutes**

* Fence at the old people’s bungalows (Leeds Road) – The Chairman advised that he had contacted Kippax Housing again as the repair has still not been carried out.
* Littering – Councillor G Vickers reported the rubbish has still not been cleared from outside a property on Leeds Road; previously reported to Leeds City Council Localities Team
* Rugby Club Donation – Councillor K Asprey reported that the Parish Council have placed the order and received the invoice; Rugby Club to collect the equipment.
* Split Tree (between Ninevah Lane and the car park) – Councillor L Tomlinson believes that the Forestry Commission have looked at the tree but no feedback has been received; Councillor Tomlinson to follow up.
* Broken Railings on Football Field – The railings have now been replaced.
* Beck Dredging – It was noted that dredging to clear the debris, roots and branches is still to be carried out.
* Owl Wood Problems – Councillor K Asprey reported that he had not heard anything further from Vicky Nunns (Leeds City Council Parks and Countryside).
* Children’s Play Area (Millennium Development & Miners Welfare) – Councillor K Asprey advised that Leeds City Council is looking to spend £90,000 on improving the play area facilities and that they had requested an additional £10,000 from the Parish Council. It was noted that Councillor Asprey was looking to take this from the CISG but had heard nothing further from Leeds City Council.

**5. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs

**6. Finance Report**

**i. Balance to date**

 Petty Cash £ -0.37

 Current account £ 69,598.93

 Miners Memorial a/c £ 2,724.11

 14 day account £ 16,737.66

 **Total £ 89,060.33**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey

**iii. Audit of stamp book and petty cash**

Completed by Councillor K Asprey

**iv. Consider any requests for donations and approval** – None Received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Councillor K Asprey advised that spending is on track with a current underspend of £55.99 per month.

**vii. Accept End of Year Accounts**

The Parish Council unanimously accepted the end of year accounts.

**viii. Accept Annual Governance Statement**

Councillor K Asprey read out the statements to the Parish Council for their agreement. The Parish Council confirmed that they accepted each statement and this was signed off by the Chairman.

**ix. Accept Accounting Statement**

The accounting statement was unanimously agreed and signed off by the Chairman.

**x. Parish Council Insurance**

It was noted that the tractor insurance renewal is due in July; Councillor K Asprey to review tractor value before the Parish Council confirm the insurance renewal.

**7. Reports from:**

**Council Surgery**

Councillor G Vickers reported that no members of the public had attended the Council Surgery held on Saturday 1st June 2019.

**YLCA** - No Report

**Planning Sub Group** - No Update

**Allerton in Bloom**

Councillor K Asprey reported that he had spoken to Ward Councillor Mary Harland with regards to vehicles parking on the grassed area at Vicars Court; two No Parking signs to be erected.

It was also noted that Councillor Asprey had spoken to the printers with regards to the sponsorship signs which have badly faded; signs to be re-made due to a problem with the manufacturing.

Councillor G Vickers reported that the winter plants have arrived with the majority already planted. It was also noted that the telephone box has been planted up, the oil drums have been removed and the wheelbarrow should be in place within the next few days on the grassed area outside the church yard entrance.

Councillor K Asprey reported that the group have now decided that they wish to continue to hold their meetings at the Victoria Hotel so Councillor Asprey will set up a separate bank account for Allerton in Bloom who will be an independent group and no longer be a sub-committee of the Parish Council.

**8. Planning applications/planning matters**

Planning Applications Received

(19/02920/FU) Part two storey, part single storey side extension at 15 Woodend Crescent, Allerton Bywater No Objections

**9. To close meeting for 10 minute public involvement, then reopen meeting**

**10. Christmas Lights**

Councillor J Trayer advised that he was still waiting to hear from Leeds City Council festive lights department with a view to arranging a date for members of the Parish Council to inspect and sign off the new motifs, Councillor Trayer to chase this up.

It was noted that every main road throughout the village will have some form of Christmas lights this year.

**11.Update on Murco Site**

Councillor K Asprey advised that he was waiting to hear from the Parish Councils solicitor with regards to the transfer of ownership.

It was also noted that the Murco site and Doctors Lane triangle have now been re-seeded and other remedial work has been carried out.

**12. Parish Council Vacancy**

It was noted that one expression of interest had been received; clerk to invite the potential candidate to attend the next couple of Parish Council meetings prior to co-option taking place.

**13. Walkways, Recreation and Small Schemes within village** Councillor L Tomlinson reported that Leeds City Council are to carry out a walk round to look at overhanging hedges throughout the village; Councillor Tomlinson has asked to be advised of the date so that she can attend the walk round. Councillor K Asprey advised that Kippax Housing also carry out a regular walk round and suggested that Councillor Tomlinson contact them to enquire when the next one is due.

**14. Police Matters** Councillor L Tomlinson advised that the police had booked the church annexe for a Police and Communities Together (PACT) meeting but did not turn up. Councillor Tomlinson also reported that she had spoken to a PCSO regarding youths riding motorbikes through the village in a dangerous and anti-social manner.

**15. Highway Matters**  Councillor K Asprey advised that he was still awaiting confirmation of a date for the three speed humps (one prior to the roundabout and two at Westfield Grove / Leeds Road junction) to be installed.

It was also noted that the Parish Councils request for vehicle activated signs at the main entrances to the village is being considered by the Leeds City Council Executive Board and it is hoped to get a response within six weeks.

Councillor Asprey advised that the Parish Council had received a request to move a litter bin currently sited at the junction of Preston Lane and Brigshaw Grove as this is being used to dispose of dog poo bags; the request was considered but it was agreed that the bin should not be moved.

Councillor L Tomlinson reported that she had received a complaint regarding the grass not being cut at the end of Newton Lane; Chairman to look into.

**16. Flooding Update** Councillor K Asprey advised that the drainage is being improved at Blands Terrace and it was noted there has been no further flooding in the village since the sluice valves have been regularly maintained. The Parish Council had a brief discussion regarding previous flooding in the village.

**17. Correspondence** – None Received

**18. Matters for discussion** Councillor L Tomlinson advised that she had received a complaint regarding the state of the Garden of Remembrance. The Parish Council discussed the complaint and it was agreed that Councillor Tomlinson would draft a statement on behalf of the Church stating the rules and that the Parish Council is not responsible for the maintenance of this area; Councillor K Asprey to publish on the Parish Council website.

The Chairman praised the actions of a local resident in rescuing a man who had fallen into the river.

**Date of Next Meeting –** Thursday 11th July 2019 at 7pm

**Signed …………………………………………**

**Date ……………………………………………**