**Allerton Bywater Parish Council Minutes No 256**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held**

**Thursday 8th July 2021 at 7pm**

**Present**

**Councillor S Murray (Chairman) Councillor K Asprey**

**Councillor J Coe Councillor M Weaver**

**Councillor J Trayer Councillor G Vickers**

**Councillor M Townsend Councillor J Taylor**

**1. Apologies for Absence – Councillor L Tomlinson**

**2. Minutes of the Parish Council Meeting 10th June 2021 (255)** Proposed by Councillor J Trayer, seconded by Councillor M Townsend and accepted by the Parish Council

**3. Matters arising from these minutes**

* Broken paving slabs on the spillway – It was noted that Councillor J Coe has repaired the broken paving slabs downstream of the Boat Inn (near a sunken barge) and Councillors J Coe and J Taylor have cut the grass and strimmed around the area.
* RSPB St Aidans – The Chairman advised that the Angling Club were still awaiting a response from Leeds City Council to the Freedom of Information request submitted and a response must be received within the 21 day timescale.
* Allerton Bywater Football Club (ABFC) - Councillor K Asprey advised that the rain jackets ordered for the young players have now been collected and Nathan Dell has thanked the Parish Council for their donation.
* Allerton Bywater Miners Football Club – Councillor K Asprey reported that the goal posts have not been ordered as the club are still trying to secure a pitch to play on as they were hoping to use the school field but unfortunately the acting head has rejected this proposal.
* Community Payback Team - Councillor K Asprey advised that the Probation Service will strim around the metal fence opposite Valentine’s area and any other area’s around the village that require attention. It was noted that Leeds City Council are carrying out the bare minimum due to staff cutbacks and anticipating that the Parish Council will pick up the slack.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 14.22

 Current account £ 50,866.11

 Miners Memorial a/c £ 2,761.36

 14 day account £ 15,894.71

**Total £ 69,536.40**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey (electronic accounts only)

**iii. Audit of stamp book and petty cash**

Not done due to Covid restrictions

**iv. Consider any requests for donations and approval**  - None Received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Councillor K Asprey advised that we currently have an underspend of @ £1069 per month and no concerns were raised.

**vii. Accept End of Year Accounts**

The Parish Council unanimously accepted the end of year accounts.

**viii. Accept Annual Governance Statement**

Councillor K Asprey read out the statements to the Parish Council for their agreement. The Parish Council confirmed that they accepted each statement and this was signed off by the Chairman.

**ix. Accept Accounting Statement**

The accounting statement was unanimously agreed and signed off by the Chairman.

**x. Parish Council Insurance**

Members unanimously agreed to renew both the BHIB Parish Council insurance policy (£794.26) and BHIB tractor insurance policy (£ 348.08).

**xi. Discuss annual church donation for children’s Christmas presents**

It was noted that last year the Parish Council gave a donation of £500 to enable the church to provide a small gift for all the children attending the Christmas event.

It was proposed by Councillor K Asprey, seconded by Councillor J Trayer and unanimously agreed to donate £500 again this year and to make this donation annually (amount to be reviewed on a yearly basis and paid in October).

**6. Reports from:**

**(i) YLCA** – Receipt of information regarding the Queen’s Platinum Jubilee Beacons (2nd June 2022) was noted.

**(ii) Planning Sub Group** – Nothing to report

**(iii) Allerton in Bloom**

Councillor G Vickers advised that all the summer plants have now been planted and expressed a huge thanks to Darren Duxbury for all his hard work.

Councillor Vickers also reported that many businesses have generously come forward and she thanked all this year’s sponsors.

Councillor M Townsend advised that the wooden boat will be sited on the grassed area at Highfield Crescent Bungalows opposite Leeds Road Bungalows on Wednesday 21st July and it was noted that the group are struggling for volunteers.

Councillor K Asprey thanked Councillors M Townsend and G Vickers for all their hard work and suggested that due to the lack of volunteers they should stagger the ordering of the plants to allow them time to plant them.

Councillor Asprey advised that Peter Trigg will be working extra hours, on a temporary basis strimming and tidying round the village to help Darren Duxbury with his heavy workload until he gets back on top of grass cutting.

**(iv) Community Buildings Sub Committee**

It was noted that Councillor J Trayer has been appointed Chairman of the Sub Committee who are looking at four community buildings in the village (Old School – **Priority**, Church, Miners Welfare and Youth Centre)

**7. Planning applications/planning matters** – None Received

**8. To close meeting for 10 minute public involvement, then reopen meeting.**

**9. Discuss closure of AB Daycare and Vicars Court on 30th June** Councillor K Asprey read out correspondence received from the Ward Councillors concerning the closure.

Members had a discussion regarding how the Old School could be utilised to keep it open although it was noted that any option must be financially viable. It was also noted that the toilets are the only public facilities in the village so these should be kept open if at all possible.

Correspondence received from a resident expressing concern regarding the proposed closure of Vicars Court was also noted.

Councillor Asprey advised that the Parish Council are now waiting to hear back from Leeds City Council regarding the next steps.

**10. Reopen/bring back into use the overgrown disused allotment (behind the bungalows, between the nursing home and Nineva Lane/Leeds Road**  Councillor M Weaver declared an interest as the request was raised by a family member.

It was noted that the resident would like to do the work required to bring the allotments back into use, at no cost to the Parish Council and this was unanimously agreed.

Councillor Weaver reported that Lynne Rogers – Leeds City Council Senior Allotments Officer has advised that the allotments belong to Leeds City Council Housing and it was agreed that the clerk would write to Lynne Rogers confirming the Parish Councils agreement and clarifying the terms of use once the work has been carried out.

**11. Christmas Lights** Councillor J Trayer advised that he was still waiting for Leeds City Council to formally agree the payment proposal to pay the outstanding balance by way of a yearly rental until the balance has been paid in full due to the uncertainty regarding the future of Leeds Lights.

It was also noted that the additional six motifs are still to be ordered but this cannot be done until the payment proposal has been agreed.

It was agreed that Councillor K Asprey will chase this up with Ward Councillor James Lewis as a matter of urgency to enable Councillor Trayer to plan out this year’s display.

**12. Discuss Maintenance of War Memorial** Councillor K Asprey advised that he was awaiting receipt of the desktop report with provisional costs which he hoped to receive before the next meeting.

**13. Update on Murco site** – No further update

**14. Walkways, Recreation and Small Schemes within village** Councillor K Asprey advised that the tarmac path at the back of Robinson Street needs to be replaced due to damage caused by tree roots.

It was noted that due to severe funding cutbacks Vicky Nunns – Leeds City Council Parks & Countryside has asked if the CISG will contribute a third share of the cost @ £10,000 along with Leeds City Council and Ward Councillor funding. The Parish Council agreed to contribute through the CISG provided that the tree roots are dealt with to prevent future damage and the work is carried out to the correct standards.

Councillor Asprey reported that the white relining throughout the village should commence this week.

**15. Police Matters** Councillor K Asprey advised that he was meeting with the Chief Superintendent and Ward Councillor Mary Harland next week and he asked members to forward any issues of concern that they would like to be raised.

Members discussed the ongoing issues throughout the village and Councillor Weaver advised that he had reported bikes speeding through the village through 101.

**16. Highway Matters** Councillor M Weaver expressed disbelief that the yellow lines recently renewed at Great Preston have now been covered over with chipppings.

Councillor J Taylor raised concern regarding littering on Barnsdale Road.

**17. Flooding Update** – No Update

**18. Correspondence** - None Received

**19. Matters for discussion only** – No issues raised

**Date of Next Meeting –** Thursday 12th August 2021 at 7pm (Face to face meetings will be observing current Covid 19 & Track and Trace regulations)

**Signature………………………………………………….. Date……………………….**