**Allerton Bywater Parish Council Minutes No 257**

**ALLERTON BYWATER PARISH COUNCIL**

**Minutes of meeting held**

**Thursday 12th August 2021 at 7pm**

**Present**

**Councillor S Murray (Chairman) Councillor K Asprey**

**Councillor L Tomlinson Councillor M Weaver**

**Councillor J Trayer Councillor G Vickers**

**Councillor M Townsend Councillor J Taylor**

**1. Apologies for Absence – Councillor J Coe**

**2. Minutes of the Parish Council Meeting 8th July 2021 (256)** Proposed by Councillor J Trayer, seconded by Councillor M Weaver and accepted by the Parish Council

**3. Matters arising from these minutes**

* Road Lining – Councillor Asprey reported that the white relining throughout the village has now been completed.
* Allerton Bywater Miners Football Club – Councillor K Asprey reported that the equipment has now been ordered and delivered.
* Community Payback Team - Councillor K Asprey advised that hopefully the Probation Service will be starting work in the village on Saturday 14th August.
* Church Donation – Councillor K Asprey advised that the £500 donation agreed by the Parish Council to enable the church to provide a small gift for all the children attending the Christmas event has now been transferred.
* Overgrown Disused Allotment – Councillor M Weaver advised that he had met with Adele Britton (Leeds City Council Neighbourhood Services Officer) to discuss bringing the allotments back into use. It was noted that Leeds City Council will be writing to the neighbouring properties to ensure that they are happy with the proposal before the Parish Council can be given the go ahead.

**4. Declaration of disclosable pecuniary and other interests**

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

**5. Finance Report**

**i. Balance to date**

 Petty Cash £ 84.22

 Current account £ 45,573.65

 Miners Memorial a/c £ 2,761.36

 14 day account £ 15,894.84

**Total £ 64,314.07**

**ii. Reconciliation of accounts**

Completed by Councillor K Asprey

**iii. Audit of stamp book and petty cash**

Completed by Councillor K Asprey, no petty cash top up required

**iv. Consider any requests for donations and approval** - None Received

**v. Payments for approval**

All payments for approval were approved by Councillors as per attached list.

**vi. Budget Update**

Councillor K Asprey advised that we currently have an underspend of @ £879 per month and no concerns were raised.

**6. Reports from:**

**(i) YLCA** – Nothing to report

**(ii) Planning Sub Group** – Nothing to report

**(iii) Allerton in Bloom**

It was noted that the wooden boat has now been sited on the grassed area at Highfield Crescent Bungalows opposite Leeds Road Bungalows and the group have received very positive feedback about it; the rockery in front of the boat is still to be done.

Councillor Asprey to order the sponsorship signs from a local printer.

It was also noted that Peter Trigg has been busy helping Darren Duxbury strimming and tidying round the village.

**(iv) Community Buildings Sub Committee**

It was noted that no further meeting has been held as there is no more progress at present.

**(v) Council Surgery**

Councillor K Asprey advised that only one resident had attended the surgery held on Saturday 7th August. Her problem was to be sorted by James Lewis.

**7. Planning applications/planning matters**

(21/05594/FU/E) Single storey side/rear extension at 1 Haigh Moor Way, Allerton Bywater No Objections

(21/06010/FU/E) Two storey side extension and single storey front extension at 78 Brigshaw Drive, Allerton Bywater No Objections

**8. To close meeting for 10 minute public involvement, then reopen meeting.**

**9. Discuss closure of AB Daycare and Vicars Court on 30th June** It was noted that the Old School has been secured and is now back under the jurisdiction of Leeds City Council.

A Leeds City Council officer is in the process of putting a report together including possible options for the future use of the building and it was noted that the Community Buildings Sub Committee will hold a meeting once they have had sight of the Leeds City Council report.

Members discussed future use of the buildings and it was unanimously agreed that the Parish Council want either the Old School or the Adult Learning Centre to be kept open as a community building but any option must be financially viable.

Councillor K Asprey reported that he has asked Ward Councillor James Lewis if the portakabins which were partly paid for by the CISG can be resited at the Miners Welfare so they can be used for changing facilities by the local football teams; awaiting response.

It was noted that anyone that is interested in using the Old School should contact Ward Councillor James Lewis to register their interest and Councillors M Townsend and G Vickers also agreed to speak to local businesses.

Councillor K.Asprey reported that he spoken to Councillor Lewis and asked that the church are permitted to use the car parking area for weddings and funerals etc. Councillors Lewis said “carry on as we were”

Parish Council to continue to monitor.

**10. Discuss Skips** Councillor K Asprey advised that in 2021 the Parish Council spent nearly £2,000 on skips and it was noted that due to Covid 19 the skip prices will be going up by 5% from 1st September 2021.

Councillor Asprey suggested that the Parish stop paying for skips and that the grass cuttings and vegetation is put at the back of the churchyard along with any branches that will be chipped Councillor Tomlinson said “this was alright with the church”; the compost generated can then be used by Allerton in Bloom.

Proposed by Councillor K Asprey, seconded by Councillor J Taylor and unanimously agreed.

**11. Christmas Lights** Councillor J Trayer reported that the payment proposal has now been formally agreed and the lampposts have now been wired up ready for the additional motifs to be installed.

Councillor J Trayer to contact the primary school regarding getting the children involved with designing additional Christmas light motifs for 2022.

Councillor M Weaver advised that the Kippax Christmas lights will be switched on Thursday 25th November.

**12. Discuss Maintenance of War Memorial** It was noted that a comprehensive report and quote of £9035 (ex VAT) had been received from the War Memorial Restoration Co. which had been circulated to all members.

Councillor K Asprey advised that he has started filling in the grant application form but this is very detailed and a lot of information is required; Councillors J Taylor and L Tomlinson agreed to assist with obtaining the information required.

**13. Update on Murco site** Councillor K Asprey reported that he had spoken to the Parish Council solicitor and a small piece of the land is not registered which is causing a delay as this need to be transferred to the Parish Council; Councillor Asprey to speak to Homes England to discuss further.

Councillor M Weaver reported that the Environment Agency has cut the grass around the Murco site.

**14. Walkways, Recreation and Small Schemes within village** Councillor J Taylor reported that he had contacted the Canal & River Trust regarding the sunken barge and whilst they are aware of the vessel and have published a notice on their website to make other boaters aware they will not take any action to remove it.

The Chairman advised that he has made enquiries and established who the vessel belongs to and a local business has offered to see if they can lift it out of the water; Councillor J Taylor to follow this up.

**15. Police Matters** Councillor K Asprey reported that he had met with the Police Inspector and the Ward Councillors on Tuesday 13th July to discuss the Parish Councils concerns and a greater police presence has been seen throughout the village.

It was unanimously agreed to write and officially request CCTV in the village due to all the ongoing problems and to bring Allerton Bywater in line with neighbouring villages. Members also raised concern that crime is prolific as criminals are aware that there is no CCTV.

**16. Highway Matters** Councillor J Trayer spoke about the recent road traffic collision that had destroyed the Beeston Way street sign which has been reported to Leeds City Council along with the vehicle registration number; Councillor Trayer to also report to Ward Councillor James Lewis as no response has been received from Leeds City Council.

**17. Flooding Update** – No Update

**18. Correspondence** - None Received

**19. Matters for discussion only** It was noted that Jessica Learmonth who is a resident of Allerton Bywater had recently Olympic gold in the mixed relay triathlon – Tokyo 2020 and it was agreed to write to Jessica to congratulate her on her fantastic achievement.

It was also agreed to make enquiries with Royal Mail about a gold post box to commemorate the occasion.

**Date of Next Meeting –** Thursday 9th September at 7pm (Face to face meetings will be observing current Covid 19 & Track and Trace regulations)

**Signature………………………………………………….. Date……………………….**